

FFW 12M Virtual meeting

Agenda Day 1

Date: October 17, 2013

Time: 9:30 a.m.

Attendees:

<i>Name</i>	<i>Role</i>	<i>Org</i>	<i>Abbrev</i>
<i>Marina Bufacchi</i>	<i>Project coordinator, WP2 leader</i>	<i>ISAFoM</i>	<i>MB</i>
<i>Gaetano Martino</i>		<i>UNIPG</i>	<i>GM</i>
<i>Antonio Rispo</i>		<i>ISAFoM</i>	<i>AR</i>
<i>Ville Nikkanen</i>	<i>WP3 leader</i>	<i>FRA</i>	<i>VN</i>
<i>Sarah Böringer</i>		<i>FRA</i>	<i>SB</i>
<i>Javier Barrientos</i>	<i>WP4 leader</i>	<i>KTH</i>	<i>JB</i>
<i>Thorsten Kläs</i>	<i>WP5 leader</i>	<i>SOIL</i>	<i>TK</i>
<i>Alex Kolomitchouk</i>		<i>SOIL</i>	<i>AK</i>
<i>Marta Azahara Calero Navarro</i>	<i>Project technical coordinator. WP6 leader</i>	<i>VTG</i>	<i>MACN</i>
<i>Paola Castrillo</i>		<i>VTG</i>	<i>PC</i>
<i>Javier Royo</i>	<i>WP7 leader</i>	<i>SOLINTEL</i>	<i>JR</i>
<i>Vladimir Vukovic</i>	<i>Simulation expert</i>	<i>EXG</i>	<i>VV</i>
<i>Ian Hayton</i>	<i>Simulation Expert ¿?</i>	<i>EXG</i>	<i>IH</i>

<i>No</i>	<i>Item</i>	<i>Presented by</i>	<i>Time</i>
1	Welcome and apologies (9:40)	MACN	10
2	Introduction on the basic use of the virtual platform (9:55)	MACN	15
3	Objectives of the meeting (10:05)	MB	10
4	Scientific Committee presentation (10:25)		20
5	WP2 Physical pre-treatment and olive availability (11:25)	MB + round table	60
5.1	Work Package overview	MB	20
5.2	Task 2.1 Gathering information on availability	GM	
5.3	Task 2.2 Assessment of technical solutions for pre-treatment of raw materials	AR	
5.4	Task 2.3 Technical requirements of olive farming waste	AR	
5.5	Task 2.4 Technical requirements of olive oil waste		
5.6	Timeline for the work to develop, responsibilities, interaction with other Work Packages		15
5.7	Round table: discussion on steps to take		15
5.8	Summary and confirmation of responsibilities		10
	Coffee break (11:40)		15
6	WP3 Chemical pre-treatment technology (12:40)	VN	60
6.1	Work Package overview	VN	20
6.2	Tasks result presentations; deliverables; milestones		
6.3	Timeline for the work to develop, responsibilities, interaction with other Work Packages		15
6.4	Round table: discussion on steps to take		15
6.5	Summary and confirmation of responsibilities		10
7	WP7 Business models, exploitation and dissemination (13:40)	JR	60
7.1	Work Package overview		5
7.2	Tasks result presentations; deliverables; milestones		15
7.3	Timeline for the work to develop, responsibilities, interaction with other Work Packages		10
7.4	Round table: discussion on steps to take and interaction with other Work Packages		15
7.5	Summary and confirmation of responsibilities		5

Agenda Day 2

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Time: 9:30 a.m.

1	WP5 Industrial application of the FFW system (11:10)	TK + round table	100
1.1	Work Package overview	TK	20
1.2	Tasks result presentations; deliverables; milestones		
1.3	Specific demo site definition: equipment, requirement, responsibilities. Available resources.		30
1.4	Timeline for the work to develop, responsibilities, interaction with other Work Packages		20
1.5	Round table: discussion on steps to take and interaction with other Work Packages		20
1.6	Summary and confirmation of responsibilities		10
	Coffee break (11:25)		15
2	WP4 Development of technical solutions for SNG-diesel production (12:25)	JB + round table	60
2.1	Work Package overview	JB	5
2.2	Tasks result presentations; deliverables; milestones		15
2.4	Timeline for the work to develop, responsibilities, interaction with other Work Packages		15
2.5	Round table: discussion on steps to take		15
2.7	Summary and confirmation of responsibilities		10
3	WP6 Life Cycle Assessment (13:10)	MACN + round table	45
3.1	Work Package overview	MACN	5
3.2	Tasks result presentations; deliverables; milestones		10
3.3	Timeline for the work to develop, responsibilities, interaction with other Work Packages		10
3.4	Round table: discussion on steps to take and interaction with other Work Packages		5
3.5	Summary and confirmation of responsibilities		5
4	Management and execution aspects (13:40)	PC	30
5	AOB, sum up and final conclusions of the KoM (14:00)	MACN	20